

Rajamangala University of Technology Lanna

Academic Calendar for Academic Year 2019

For Diploma, Undergraduate and Master Degree Students

No	Activity	Semester 1/2019	Semester 2/2019	Summer 2019	Note
1	Loan students apply for student loan	TBA	TBA	-	
2	The last day of the petition requesting to transfer Faculty / Curriculum / Campus/ Institute	10 May 19	4 Oct 19	-	
3	Pre-registration via the CRS (see Note 1)		4 – 10 Nov 19	23 – 29 Mar 20	
	3.1 Student Code 62 (The first day starts at 08.30 hrs.)	10 – 11 Jun 19			
	3.2 All students (first day starts at 08.30 hrs.)	12 – 16 Jun 19			
4	First day of classes	17 Jun 19	11 Nov 19	30 Mar 20	
5	Only for students with code 62 to submit a request to transfer the academic records.	17 Jun – 18 Jul 19	-	-	
6	Submit a request to open an additional class to <b>Registrar Office</b>	17 – 20 Jul 19	11 – 14 Nov 19	30 Mar – 1 Apr 20	
7	Announcement of additional courses approved	25 Jul 19	19 Nov 19	2 Apr 20	
8	Regular registration period / course change through the central registration system for all students (first day start at 08.30 hrs.)	17 – 30 Jun 19	11 – 24 Nov 19	30 Mar – 5 Apr 20	
9	Period for Advisors to approve the student registrations	17 Jun – 5 Jul 19	11 – 29 Nov 19	30 Mar – 12 Apr 20	
10	Students print the registration report (S03) as evidence.	17 Jun – 5 Jul 19	11 – 29 Nov 19	30 Mar – 5 Apr 20	
11	Submit a request for late registration at the Faculty/ED	17 – 21 Jun 19	11 – 15 Nov 19	-	
12	Faculty / ED announces list of student who eligible for late registration	28 Jun 19	22 Nov 19	-	
13	Submission period for student who wants to register for more than 22 credits. (Bachelor degree) or more than 24 credits. (Diploma) <u>at the registration office</u> (Students must register the number of credits which exceed the regulations through the central registration system by <u>themselves</u> ) (see Note 2)	1 – 5 Jul 19	25 – 29 Nov 19	-	
14	Students pay education fees at the bank (Print the payment notification from the CRS)	1 – 7 Jul 19	25 Nov – 1 Dec 19	6 – 12 Apr 20	
15	Period for paying overdue educational fee at Finance / Finance Division (government working hours). In the case of non-payment within the specified period (No.14) and not having to file a late payment request	8 – 12 Jul 19	2 – 6 Dec 19	16 – 22 Apr 20	
16	Last day of requesting to maintain student status	18 Jul 19	11 Dec 19	See Note 3	
17	Last day of submitting a results of transferring academic records (Only for student with code 62)	2 Aug 19	-	-	
18	Pay tuition fees including fine at Finance / Finance Division (government working hours). Only students whose names have been approved for late payment (Number 12).	5 – 9 Aug 19	26 Dec 19 – 3 Jan 20	-	Before Midterm Exam

No	Activity	Semester 1/2019	Semester 2/2019	Summer 2019	Note
19	Announcement of withdrawn students due to not registering the course / not paying the tuition fee / not keeping the condition / not taking leave according to the specified period	16 Aug 19	10 Jan 20	-	
20	Midterm Examination	12 – 18 Aug 19	6 – 12 Jan 20	-	
21	Period for submitting an Intention to Graduate for vocational certificate levels and Bachelor's degree	17 Jul – 16 Aug 19	11 Nov 19 – 10 Jan 20	30 Mar – 30 Apr 20	
22	Period for submitting an Intention to Graduate for Post-Graduate level	17 Jul – 11 Oct 19	6 Jan – 6 Mar 20	30 Mar – 8 May 20	
23	Announcement of approved academic records transfer (student code 63)	16 Aug 19	-	-	
24	Last day for withdrawing the course by receiving the grade W	6 Sep 19	31 Jan 20	1 May 20	
25	A week for reviewing / extra classes	7 – 13 Oct 19	2 – 8 Mar 20	-	
26	The first period for students to evaluate teachers in the Central Registration System	19 Aug – 27 Sep 19	13 Jan – 21 Feb 20	-	
27	The second period for students to evaluate teachers in the Central Registration System	7 – 13 Oct 19	2 – 8 Mar 20	-	
28	Final Examination	14 – 20 Oct 19	9 – 15 Mar 20	11 – 17 May 20	
29	The last day of submitting the grade "I" from the previous semester (Only for Project work / Thesis of the vocational certificate level, Bachelor's degree)	4 Oct 19	28 Feb 20	1 May 20	
	The last day of submitting the grade "I" from the previous semester (Graduate thesis courses)	27 Sep 19	21 Feb 20	24 Apr 20	
	The last day of submitting the IP rating from the previous semester (Graduate thesis courses)	11 Oct 19	6 Mar 20	8 May 20	
30	Last day, submitting the I / IP score of the current semester	25 Oct 19	18 Mar 20	20 May 20	
31	Date of graduation	20 Oct 19	15 Mar 20	17 May 20	
32	Last day of classes	21 Oct 19	16 Mar 20	18 May 20	
33	1. Record the grade in the central registration system. (Before 12:00 pm of the last day)	15 – 29 Oct 19	10 – 19 Mar 20	12 – 21 May 20	
	2. Submit the grade level certificate at AAR / ED (Before 4:30 pm of the last day)				
34	Processing of academic records	30 Oct – 7 Nov 19	20 – 29 Mar 20	22 – 28 May 20	
35	Meeting to approve the academic records	8 Nov 19	30 Mar 20	29 May 20	
36	Announcement of academic records (afternoon)				
37	Submit a request to amend the grade I (in case of requesting amendment within 15 working days after the examination result)	11 – 15 Nov 19	30 Mar – 3 Apr 20	1 – 5 Jun 20	
38	Period of amending the grade I (in case of requesting to amend I within 15 working days after the announcement of the test result)	11 – 29 Nov 19	30 Mar – 17 Apr 20	1 – 19 Jun 20	
39	ED submits the list of graduates to AAR	6 Dec 19	24 Apr 20	26 Jun 20	

No	Activity	Semester 1/2019	Semester 2/2019	Summer 2019	Note
40	AAR forwards the list to the Faculty for approval.	12 Dec 19	29 Apr 20	30 Jun 20	
41	The Faculty submitted the approved study records to AAR.	20 Dec 19	14 May 20	1 Jul 20	
42	AAR offers names of graduates to the Academic Council	24 Dec 19	22 May 20	2 Jul 20	

Note:

1. Student who do not complete the teacher evaluation system in the CRS is only eligible to register in the normal period but is not be eligible for the period of pre-registration.
2. Students planning to register with more than 22 credits but not more than 25 credits (bachelor degree) and more than 24 credits but not more than credits (vocational certificates), according to the regulations, students must register via the central registration system and file a request to register the exceeded credits at the registration office (Registration Report Form - S03). Should the student does not submit a request within the period of time announced, the exceeded credit registered in the CRS will be considered invalid and the registration office will cancel the registration of the latest registered courses based on the time shown in the CRS.
3. Only students with grading Incomplete (I) for the course of project registered in the 2<sup>nd</sup> semester 2019 and not registering in any course in the summer term 2019 but wish to graduate in the summer term / 2019 must register to maintain student status in summer term /2019 by 24<sup>th</sup> April 2020.

Remarks:

AAR stands for the Office of Academic Affairs and Registration

CRS stands for the Central Registration System

ED stands for the Educational Divisions belong to the academic areas